



EXCAVATIONS AND DIGGING POLICY

INTRODUCTION

Excavation and trenching are among the most hazardous construction operations. The Occupational Safety and Health Administration's (OSHA) Excavation standards, 29 Code of Federal Regulations (CFR) Part 1926, Subpart P, contain requirements for excavation and trenching operations. Tate Engineering does not complete this type of work. Clients that require excavation and digging on their site in conjunction with Tate contracted work will use a subcontractor that is qualified and specializes in this activity.

What is the difference between an excavation and a trench?

OSHA defines an excavation as any man-made cut, cavity, trench, or depression in the Earth's surface formed by earth removal. A trench is defined as a narrow excavation (in relation to its length) made below the surface of the ground. In general, the depth of a trench is greater than its width, but the width of a trench (measured at the bottom) is not greater than 15 feet (4.6 m).

What are the dangers of trenching and excavation operations?

Trenching and excavation work presents serious hazards to all workers involved. Cave-ins pose the greatest risk and are more likely than some other excavation-related incidents to result in worker fatalities. One cubic yard of soil can weigh as much as a car. An unprotected trench can be an early grave. Clients and Tate Engineering must ensure that workers enter trenches only after adequate protections are in place to address cave-in hazards. Other potential hazards associated with trenching work include falling loads, hazardous atmospheres, and hazards from mobile equipment.

Employers/client sites/subcontractors must share the details of their safety and health programs with Tate, they should emphasize specific practices they will perform that will help reduce the risk of on-the-job injuries at excavation sites.

Such practices include:

- Know where underground utilities are located before digging.
- Keep excavated soil (spoils) and other materials at least 2 feet (0.61 meters) from trench edges.
- Keep heavy equipment away from trench edges.
- Identify any equipment or activities that could affect trench stability.
- Test for atmospheric hazards such as low oxygen, hazardous fumes, and toxic gases when workers are more than 4 feet deep.
- Inspect trenches at the start of each shift.
- Inspect trenches following a rainstorm or other water intrusion.
- Inspect trenches after any occurrence that could have changed conditions in the trench.
- Do not work under suspended or raised loads and materials.
- Ensure that personnel wear high-visibility or other suitable clothing when exposed to vehicular traffic.

REQUIRED TRENCHING & DIGGING & DRIVING PROCEDURES

A competent person must be hired by Tate or the client site. A competent person is an individual, designated by the employer, who can identify existing and predictable hazards in the surroundings or working conditions which are unsanitary, hazardous, or dangerous to workers, and who is authorized to take prompt corrective measures to eliminate them. Under the Excavation standards, tasks performed by the competent person include:

- Classifying soil
- Inspecting protective systems
- Designing structural ramps
- Monitoring water removal equipment
- Conducting site inspections

Classify soil and rock deposits as:

- **Stable Rock** – Natural solid mineral matter that can be excavated with vertical sides and remain intact while exposed.
- **Type A** – Cohesive soils with an unconfined compressive strength of 1.5 tons per square foot (tsf) (144 kPa) or greater. Examples include: clay, silty clay, sandy clay, and clay loam.
- **Type B** – Includes cohesive soil with an unconfined compressive strength greater than 0.5 tsf (48 kPa) but less than 1.5 tsf (144 kPa) and granular cohesionless soils (such as angular gravel, similar to crushed rock, silt, silt loam, sandy loam, and, in some cases, silty clay loam and sandy clay loam).
- **Type C** – Cohesive soil with an unconfined compressive strength of 0.5 tsf (48 kPa) or less, granular soils (including gravel, sand, and loamy sand), submerged soil or soil from which water is freely seeping, submerged rock that is not stable, or material in a sloped, layered system where the layers dip into the excavation or with a slope of four horizontal to one vertical (4H:1V) or steeper.

CALL BEFORE A DIG, DRIVE, TRENCH:

Before preparing a bid, Tate should know as much as possible about the jobsite and the materials they will need to have on hand to perform the work safely and in compliance with OSHA standards. Factors to consider at the client site may include:

- Traffic
- Proximity and physical condition of nearby structures
- Soil classification
- Surface and ground water
- Location of the water table
- Overhead and underground utilities
- Weather
- Quantity of shoring or protective systems that may be required
- Fall protection needs
- Number of ladders that may be needed
- Other equipment needs.

AVOID HITTING UNDERGROUND UTILITY LINES AND PIPES

Contractors and client site EHS Professionals can gather the information they need through jobsite studies, observations, test borings for soil type or conditions, and consultations with local officials and utility companies. Before starting work verify:

- The approximate location(s) of utility installations—including sewer, telephone, fuel, electric, and water lines.

- **811 has been called, the “Call Before You Dig” number, to establish the location of any underground utility installations in the work area.**

- Contact and or notification has been made to the utility companies or owners involved to inform them of the proposed work within established or customary local response times.

- The utility companies or owners have established the location of underground installations prior to the start of excavation work. If they cannot respond within 24 hours (unless the period required by state or local law is longer) or cannot establish the exact location of the utility installations, employers/client sites/subcontractors may proceed with caution, which includes using detection equipment or other acceptable means to locate utility installations.

- The exact location of underground installations by safe and acceptable means when excavation operations approach the approximate location of the installations.

- While the excavation is open, underground installations are protected, supported or removed as necessary to safeguard workers.

PREVENT CAVE-INS

OSHA generally requires that employers/client sites/subcontractors protect workers from cave-ins by:

- Sloping and benching the sides of the excavation

- Supporting the sides of the excavation

- Placing a shield between the side of the excavation and the work area

Employers/client sites/subcontractors are free to choose the most practical design that will provide the necessary protections. Any system used must meet the required performance criteria. The Excavation standards describe various methods and approaches that can be used to design protective systems.

The Excavation standards require employers/client sites/subcontractors to provide support systems, such as shoring, bracing, or underpinning, when necessary to ensure that adjacent structures (including adjoining buildings, walls, sidewalks, and pavements) remain stable for the protection of workers. The standards also prohibit excavation below the base or footing of any foundation or retaining wall that could be reasonably expected to pose a hazard to workers unless:

- The employer provides a support system, such as underpinning

- The excavation is in stable rock

- A registered professional engineer determines that the structure is far enough away from the excavation that it would not be affected by the excavation activity or that the excavation work will not pose a hazard to workers.

Excavations that would undermine sidewalks, pavement, and appurtenant structures are prohibited unless the employer provides an appropriately designed support system or another effective method of protecting workers from the possible collapse of those structures.

PROTECTING WORKERS WHEN INSTALLING AND REMOVING SUPPORT SYSTEMS

- Members of support systems must be securely connected to prevent sliding, falling, kickouts or predictable failure.
- Support systems must be installed and removed in a manner that protects workers from cave-ins and structural collapses and from being struck by members of the support system.
- Members of support systems must not be overloaded.
- Before temporary removal of individual members, additional precautions are required, such as installing other structural members to carry loads imposed on the support system.
- Removal must begin at, and progress from, the bottom of the excavation.
- Backfilling must progress together with the removal of support systems from excavations.

In addition, the standards permit excavation of 2 feet (0.61 meters) or less below the bottom of the members of a support system, but only if the system is designed to resist the forces calculated for the full depth of the trench and there are no indications, while the trench is open, of a possible loss of soil from behind or below the bottom of the support system. Employers/client sites/subcontractors must coordinate the installation of support systems with the excavation work.

Employers/client sites/subcontractors are responsible for maintaining materials and equipment used for protective systems. Defective and damaged materials and equipment can cause protective systems to fail and lead to other excavation hazards. Employers/client sites/subcontractors must ensure that:

- Materials and equipment are free from damage or defects that might impair their proper function
- Manufactured materials and equipment are used and maintained consistent with the manufacturer's recommendations and are used so as to prevent worker exposure to hazards
- A competent person examines any damaged materials or equipment to evaluate its suitability for continued use
- If a competent person cannot assure that damaged material or equipment can support the intended loads or is otherwise suitable for use, the materials and equipment are removed from service until evaluated and approved by a registered professional engineer.

PROTECTION FROM FALLING LOADS AND MOBILE EQUIPMENT

OSHA requires employers/client sites/subcontractors to take certain precautions. For example, employers/client sites/subcontractors must:

- Protect workers from excavated or other materials or equipment that could pose a hazard by falling or rolling inside the excavation by placing and keeping such materials or equipment at least 2 feet (0.61 meters) from the edge and/or by using a retaining device to keep the materials or equipment from falling or rolling into the excavation.
- Provide a warning system (such as barricades, hand or mechanical signals, or stop logs) when mobile equipment is operated adjacent to an excavation, or when such equipment must approach the edge of an excavation, and the operator does not have a clear and direct view of the edge.
- Protect workers from loose rock or soil that could fall or roll from an excavation face by scaling to remove loose material, installing protective barricades at appropriate intervals, or using other equivalent forms of protection.
- Institute and enforce work rules prohibiting workers from working on faces of sloped or benched excavations at levels above other workers unless the workers at the lower levels

are adequately protected from the hazards of falling, rolling, or sliding material or equipment.

- Institute and enforce work rules prohibiting workers from standing or working under loads being handled by lifting or digging equipment.

- Require workers to stand away from vehicles being loaded or unloaded to protect them from being struck by any spillage or falling materials. (Operators may remain inside the cab of a vehicle being loaded or unloaded if the vehicle is equipped, in accord with 29 CFR 1926.601(b)(6), to provide adequate protection for the operator.)

WATER ACCUMULATION AND EXCAVATION SAFETY

Water in an excavation can undermine the sides of the excavation and make it more difficult for workers to get out of the excavation. The OSHA standards prohibit employers/client sites/subcontractors from allowing workers to enter an excavation where water has accumulated or is accumulating unless adequate precautions are taken to protect workers. Such precautions can include special support or shield systems to prevent cave-ins, water removal to control the water level, or the use of a safety harness and lifeline.

If an employer uses water removal equipment to control or prevent water accumulation, the equipment and operations must be monitored by a competent person to ensure proper use. If excavation work interrupts the natural drainage of surface water, the OSHA standards also require the use of diversion ditches, dikes, or other suitable means to prevent surface water from entering the excavation and to provide adequate drainage of the adjacent area. In addition, a competent person must inspect excavations subject to runoffs from heavy rains, and excavations subject to such runoffs are subject to the requirements.

PROTECTION FROM HAZARDOUS ATMOSPHERES INSIDE EXCAVATIONS

Atmospheric testing is required before workers enter an excavation greater than 4 feet (1.22 meters) in depth where an oxygen deficiency or a hazardous atmosphere is present or could reasonably be expected, such as in excavations in landfill areas or excavations in areas where hazardous substances are stored nearby. If there are any hazardous conditions present, employer must ensure that adequate precautions are taken to prevent employee exposure to those conditions. Such precautions include providing workers with proper respiratory protection or ventilation. In addition, when controls are used to reduce the level of atmospheric contaminants to acceptable levels, testing must be conducted as often as necessary to ensure that the atmosphere remains safe.

If hazardous atmospheric conditions exist or may reasonably be expected to develop in an excavation, the employer must ensure the ready availability of emergency rescue equipment, such as breathing apparatus, a safety harness and line, or a basket stretcher. This equipment must be attended when in use.

OSHA's Confined Spaces in Construction standard (29 CFR Part 1926, Subpart AA) applies to non-excavation work within a confined space located in an Occupational Safety and Health Administration excavation.

ACCESS AND EGRESS REQUIREMENTS

OSHA requires employers/client sites/subcontractors to provide ladders, steps, ramps, or other safe means of egress for workers working in trench excavations 4 feet (1.22 meters) or deeper. The means of egress must be located so as not to require workers to travel more than 25 feet (7.62 meters) laterally within the trench. Any structural ramps used solely for worker access or egress must be designed by a competent person. Structural ramps used for access or egress of equipment must be designed by a competent person qualified in structural design. Also, structural members used for ramps or runways must be uniform in thickness and

joined in a manner to prevent tripping or displacement.

Employers/client sites/subcontractors must ensure that any worker who enters a bellbottom pier hole or similar deep and confined footing excavation wears a harness with a lifeline. The lifeline must be attached securely to the harness and must be separate from any line used to handle materials. Also, the lifeline must be individually attended by an observer at all times when the worker wearing the lifeline is in the excavation.

SITE INSPECTIONS

Employers/client sites/subcontractors must ensure that a competent person inspects all excavations, adjacent areas, and protective systems daily for possible cave-ins, indications of failures in protective systems and equipment, hazardous atmospheres, and other hazardous conditions. Inspections must be done prior to the start of work and as needed throughout the shift. Inspections are also required after natural events, such as rainstorms, or other hazard-increasing occurrences, such as blasting work. If an inspector finds any unsafe conditions during an inspection, the employer must clear workers from the hazardous area until the necessary safety precautions have been taken.